

ATTACHMENT 1: HANFORD SITE CHRONIC BERYLLIUM DISEASE PREVENTION PROGRAM (CBDPP) COMMITTEE CHARTER

1.0 CHARTER

The Hanford Site Chronic Beryllium Disease Prevention Program (CBDPP) Committee is established to serve as the advisory group providing consensus direction for the consistent administration and implementation of the Hanford Site CBDPP. The participating contractors and organizations are responsible for appointing representatives to the committee.

The DOE Richland Operations Office (RL), Office of River Protection (ORP), and affected Contractors acknowledge that a joint committee provides the best approach for implementing a consistent, effective, and compliant interpretation of requirements for the Program. The parties agree to cooperate in a teambuilding manner to ensure that the full intent of the Program is met and will be responsibly carried out by their respective organizations.

1.1 Mission

The mission of the Hanford Site CBDPP Committee is to ensure consistent and standard application of the Program to promote and maintain a safe work environment. The Committee will achieve this consistent approach through sharing best practices, lessons learned, and matters that affect multiple contractors to foster continuous improvement.

1.2 Committee Structure/Membership/Qualification

The Committee shall be comprised of two primary representatives each from the following prime contractors to the DOE at Hanford:

- Project Hanford Management Contract (PHMC)
- Plateau Remediation Contract (PRC)
- River Corridor Contract (RCC)
- Tank Operations Contract (TOC)

One representative shall be the contractor's Technical Representative for the CBDPP Program as determined by their contractor; the second representative shall be a Hanford Atomic Metal Trades Council (HAMTC) representative (as appointed by the HAMTC President or delegate).

In addition, one representative each from the following organizations will be appointed to serve on the Committee:

- Central Washington Building and Construction Trades Council (CWB&TC) (as approved by the Union President or delegate)
- Beryllium Awareness Group (BAG)
- HAMTC/Employee Health Advocate (EHA)
- Advanced Med Hanford (AMH)
- Volpentest HAMMER Training and Education Center, Training Department

These representatives comprise the voting membership. An alternate member shall be identified to serve during any absence of a primary representative. The alternate will have the same authority as the primary representative.

Members of the CBDPP Working Group will serve as ad hoc members of the Committee through the implementation phase of the Hanford Site CBDPP.

A Committee member's length of duty may be indeterminate, but rotation of representative assignments is encouraged by all parties.

A chair and co-chair will be elected by a simple majority by the voting membership of the Committee every two years. The chair and co-chair may be reelected to their respective positions.

The PHMC will provide a recording secretary for the Committee. The recording secretary will be a non-voting position. A facilitator will be provided by the PHMC as requested by the Committee.

Meetings shall be open to others to observe, however, participation in consensus decisions resides solely with the Committee members described herein. The Committee has the authority to allow ad hoc members as needed. Ad hoc groups will be used to conduct research and provide recommendations to the Committee.

Representatives of RL and ORP shall be invited to participate at each meeting as non-voting attendees. Either of the two DOE Field Offices may invite visitors to observe the proceedings.

1.3 Functions of the Hanford Site CBDPP Committee

The functions of the Committee shall be:

Assist the PHMC with the maintenance of the written Program

- Communicate and submit Program changes to RL and ORP through the PHMC
- Maintain the Committee charter and review annually
- Review and verify that training is consistent and appropriately covers the content of the CBDPP
- Review and ensure distribution of lessons learned as appropriate
- Evaluate trends in performance and recommend actions for improvement
- Reviews beryllium related events, issues and lessons learned as appropriate
- Evaluate and recommend resolution for issues/disputes pertaining to the Program
 - Issues shall not include any actions regarding applicable Collective Bargaining Agreements
- Recommend topics/information for communication to the workforce
- Provide Program status to senior contract and DOE management when requested

1.4 Chair Roles and Responsibilities

- Coordinates CBDPP Committee activities
- Schedules and conducts meetings
- Prepares agendas for meetings
- Ensures meeting minutes are taken and comments are documented
- Functions as a point of contact and spokesperson for the Committee
- Interfaces with other site-wide safety program committees as necessary
- Coordinates assignments of ad hoc members to the committee to provide technical support
- Maintains action item list and ensures members complete their assignments in a timely manner

1.5 Co-Chair Roles and Responsibilities

- Acts as the Chair when the Chair is absent
- Performs roles and responsibilities as delegated by the Chair

1.6 Member Roles and Responsibilities

- Attends and participate in meetings when scheduled; designate/appoint an alternate when unable to attend
- Fosters communication between the Committee and affected organizations relative to issue identification, interpretations, and consensus resolution
- Provides the chairperson with the identity of an alternate Committee member who is designated as the organizational representative
- Works in good faith toward consensus on issues without compromising safety or Program compliance
- Maintains current knowledge of the requirements of the Program

1.7 Meetings

- Meet regularly, but at least quarterly, via scheduled meetings; hold special meetings to address urgent or emerging issues
- Record and retain meeting minutes and action items, and distribute to the membership, alternates, and DOE
- Document and maintain record copies of voting decisions

1.8 Meeting Agenda

- The chairperson will prepare an agenda for each meeting, using input from the membership, and forward a copy to all members, alternates, and DOE in advance of the meeting time and date
- Action items will be assigned and tracked

1.9 Quorum and Voting

The Committee shall be considered to have a quorum when all Committee members who are eligible to vote (or their designated alternates) are present. One or more dissenting votes from the voting membership will be cause for an issue to escalate into a secondary phase of discussion and comment.

1.10 Secondary Phase of Discussion and Issue Resolution

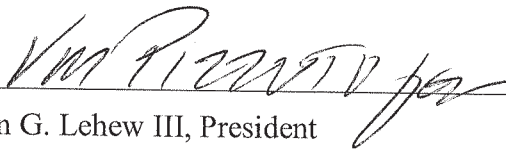
Matters not agreed upon by the Committee through the initial voting process will be elevated to the secondary phase of discussion. This phase could include up to two additional meetings.

Further discussion/investigation beyond the two additional meetings may be conducted if there is unanimous agreement by the Committee. If consensus cannot be reached by the Committee, these issues may be elevated to the senior management of the appropriate Prime Contractor. If satisfactory resolution is not achieved in a timely manner, the Committee has the ability to bring the issue to DOE for resolution.

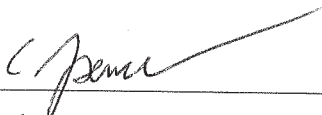
May 14, 2009



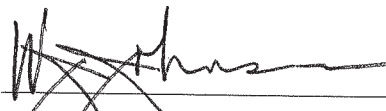
David G. Ruscitto, President
Chief Executive Officer
Fluor Hanford, Inc.



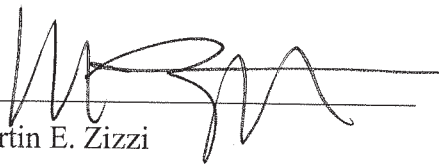
John G. Lehew III, President
Chief Executive Officer
CH2M HILL Plateau Remediation Company



Charles G. Spencer, President
Washington Closure Hanford LLC



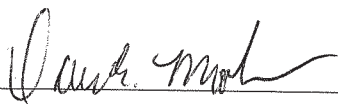
William J. Johnson, President
Washington River Protection Solutions LLC



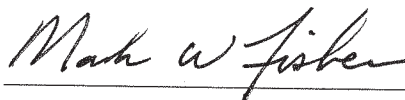
Martin E. Zizzi
Principal Manager
AdvanceMed Hanford



Dave Davis, President
Central Washington Building and
Construction Trades Council



David E. Molnaa, President
Hanford Atomic Metal Trades Council



Mark W. Fisher, Chairman
Beryllium Awareness Group